



Touring Annual Service Check Sheet

All work must be carried out in accordance with the latest AWS Standard Working Procedures

Inspector: Please ensure that every question is answered correctly using: P (pass), F (fail), N/A (not applicable) & R (rectified)

Wheel bolt torque should be re-checked after 20 miles and before EVERY TRIP

Refer to manufacturers guidance

Approved Workshop Name & Address

Newport Caravans
Kings Parade
Newport
NP20 2DU

Job Reference/Date

Your Next Service is Due:

Customer Name

Make & Model

CRiS/Vin Number

Chassis & Running Gear (Technicians Handbook Section 2)	P	F	N/A	R
Coupling head				
Ball acting stabiliser				
Coupling head gaiter				
Breakaway cable & clip				
Drawbar				
Corner steadies				
Spare wheel carrier				
Jockey wheel				
Chassis				
Braking system				
Wheels & tyres				
Suspension & axle				
Handbrake mechanism				

Testing Service Technician Name:

Electrical System (Technicians Handbook Section 3)	P	F	N/A	R
13 pin/7 pin plugs & cables				
Road lights & reflectors				
Leisure battery (if fitted)				
Battery compartment				
230V & 12V fridge operation				
Interior lighting & equipment				
Awning light				
Wiring on ELV circuits (visual)				
LV inlet plug & extension lead				
Earth bonding visual inspection				
230V consumer unit load test				
230V sockets				
Charge voltage				
Check operation of all 230V appliances, fans & luminaries				
Check all aftermarket items				

Testing Service Technician Name:

LPG Gas System (Technicians Handbook Section 4) (Gas appliances not serviced unless requested)	P	F	N/A	R
Regulator, gas hose, pipework & manifold				
Carry out gas soundness check				
Appliances – check operation of all gas appliances fitted including FFD's				
Security of gas cylinder(s)				
Ensure all gas dispersal vents are clear				

Testing Service Technicians Name:

Water System (Technicians Handbook Section 5.6 & 5.7)	P	F	N/A	R
Water pump & pressure switch/microswitches				
Taps, valves, pipes & tank (if fitted)				
Water inlets				
Waste system				
Toilet				

Bodywork (Technicians Handbook Section 5)	P	F	N/A	R
Doors & windows				
General roof condition				
External sealants & bonded joints condition				
Roof straps (if applicable)				
Grab handles				
Number plate – check it is marked: BS AU 145d or BS AU 145 (mandatory since 1973) & check security/legibility				
Floor				
Furniture				
Blinds & fly screens				
Rising roof (if applicable)				
Damp test – carry out & note reading on separate damp report sheet				

Ventilation (Technicians Handbook Section 5.4)	P	F	N/A	R
Fixed ventilation (low & high levels)				
Roof lights				

Fire & Safety (Technicians Handbook Section 5.5)	P	F	N/A	R
Press test button on smoke alarm to test electrical circuitry & sound alarm (if fitted)				
Press test button on CO alarm to test electrical circuitry & sound alarm (if fitted)				
If a fire extinguisher is fitted, check to ensure it is in date (see below)				
If a fire extinguisher is fitted, check security of its housing (see below)				

Smoke and/or carbon monoxide alarm(s) if fitted:

Smoke alarm expiry date (if visible) _____ Carbon monoxide alarm expiry date (if visible) _____

Fire extinguisher expiry date _____

Important – All appliances are tested for operation only. This does not confirm that they are working to the prescribed standard. Additional servicing may be required for warranty purposes/products (e.g. fridge)